

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 23 JUNE 2016 at the Chapel, Fosse Road, Brough in the Parish of Collingham

Present: Councillors: C Allen, M Davies, J Guest, R Hatton, T Musson (Chair), R Scott,
V Wright
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 7 members of the public

Action by

- 109 Public forum**
Gail Watson from Newark Sure Start Children's Centres gave a short presentation on the work that they do for children under 5 and to support all aspect of children's development in the early years. In order for them to be more accountable they are trying to engage with Parish Councils to share performance data. Some of the targets are challenging to deliver, but progress is being made in the right direction. All data will be provided to the Chair so areas of interested can be reported in the future.
Neil and Tracey Anscombe from the current Collingham Post Office spoke about the proposed location change and provided some additional information on which the Parish Councillors could make an informed decision about this matter. See agenda item 120
- 110 To receive apologies for absence**
Apologies received from Cllrs Barrie, Marshall and Parkin and accepted
- 111 To receive any declarations of interest**
None
- 112 To receive and approve the Minutes:** of the Parish Council Meeting of 26 May 2016, previously circulated to members. These were agreed as a true record and signed by the chair.
- 113 Reports (For information only)**
a) Village Centre – the legal matters have all now been concluded
b) Library – Cllrs Scott and Guest are arranging to meet with the library service managers to discuss the future, but are reluctant to progress too far with the lease still outstanding.
- 114 To receive reports from County and District Councillors**
Cllr Mrs Dobson
- It would appear that nothing can be done about the speed limit through Brough despite numerous site visits with Highway Officers. This should have been done by the Highways Agency (now Highways England) at the time of A46 dualing. Liaison with Lincolnshire County Council is being undertaken to try and resolve some of the issue and Cllr Mrs Dobson is going to investigate funding a "drive slowly" sign on the entrance to the village.
 - Notts policy is not to remove all "AAT" time plates relating to double yellow lines, despite no longer being required under the Traffic Sign Regulations

& General Directions

- Cllr Mrs Dobson to meet with Cllr Hatton with regard to Broadband during the summer
- Concern was raised about the filming in the Cemetery – has everyone been contacted that has a family member in there? Parish Clerk to contact everyone to inform them of the proposal
- Flood liaison with Girton to be arranged – Besthorpe also to be included in any meeting
- Those residents from Brough in attendance were asked if they would like to provide an email contact for SNG (Safer Neighbourhood Group).
- Nottinghamshire “Via” the new director starts shortly, the monitoring officer has been appointed and Cllr Mrs Dobson has arranged to have a meeting with the director in the very near future.
- A public meeting has been arranged for 7th September with regard to the closure of Cross Lane.
- The mobile home on Low Street has been served with an enforcement notice and they have 28 days to submit a planning application.
- Meeting arranged for 11th July with Nottinghamshire County Council Highways regarding parking on Breamar Road.

Clerk

115 To Formally Note Items of Income and Expenditure for the Month:

| Income | | VAT | Total |
|------------------|--|----------------|------------|
| Mr Wallis | Donation for use of South End Cemetery | £50.00 Nil | £50.00 |
| Ishak Properties | Deed of Grant & Car park Agreement | £32,638.00 Nil | £32,638.00 |

| Expenditure | | VAT | Total |
|---------------|--------------------------------------|---------------|--------|
| Heras Fencing | Replacement bolts and caps for fence | £61.00 £12.20 | £73.20 |

116 To Approve Items of Expenditure for the Month to be paid by BACS:

| | | VAT | Total |
|----------------|--|---------------|---------|
| Mike Elliott | Internal Audit | £129.50 Nil | £129.50 |
| AEB Landscapes | Community Park Inspections | £350.00 Nil | £350.00 |
| British Gas | Electricity Bill 71 High Street 24 April to 23 May | £147.79 £7.38 | £155.17 |

All items of expenditure agreed

- **Bank Reconciliation for the year to date** – signed by Cllrs Musson and Allen and circulated previously
- **Budget Monitoring** – The proposed change was agreed. The current forecast is still in line with the original budget

117 Planning

Applications for Consideration

| | | |
|--------------|-------------------------------|--|
| 16/00345/FUL | High Street (101), Nicholsons | Erection of two storey building to the rear of Butchers Shop for use for food preparation on ground floor and first floor storage (Revised) - SUPPORTED |
|--------------|-------------------------------|--|

| | | |
|--------------|-------------------------|--|
| 16/00910/FUL | The Hemplands (5) | Householder application to replace existing garage with larger garage - SUPPORTED |
| 16/00953/FUL | Canon Stevens Close (4) | Householder Application for Single Storey Side Extension - SUPPORTED |

Applications Determined

| | | |
|---------------|-----------------------------------|---------------|
| 16/00684/TWCA | The Green, South Collingham House | No objections |
| 16/00588/TWCA | Dykes End (2), The Lodge | No objections |

- Decisions noted
- **Notification of adoption** - Lincolnshire minerals and waste local plan: core strategy and development management policies - effective from 1st June 2016. Noted

118 Internal Audit Report

Commendations received on minutes and the finance. No issues raised of any concern

119 Statement of Community Engagement

Requested that all of the 7 Nolan principals should be included. Cllr Hatton to make that amendment and this should then be published

Cllr
Hatton

120 Post Office – Proposed new location consultation

Letter to the Post Office in response to the consultation to state that the Parish Council is broadly supportive of the retention of a Post Office in the village. The Parish Council does have concerns about the manner in which this has been undertaken and the treatment received from the current Post Master. Also grave concern about the parking in and around the proposed location, which is dangerous already and this will add additional pressure at this location. The letter is also to ask “what guarantee does this provide to the community that this change will enable a Post Office to remain for the long term?”. Letter to be copied to Robert Jenrick

121 Lives

This has been discussed at the Emergency Advisory Committee, but no recommendation has been made. This was discussed in detail and resolved that this would be referred back to the Emergency Advisory Committee on 4th October for further debate and recommendations to be made

122 Capital Expenditure

- a) New notice board at Station Road/Thornton Road – The vets have agreed that the posts may be erected in their land. Clerk to send tender documents to Warren Shaw, Chris Cobb and Hill Holt Wood for the provision of this
- b) Sign for Brough – update on design with ideas of things that may be included within the design. The design will be presented to the residents of Brough before a final decision is made.
- c) Dog Fouling Signs – Purchase of longer lasting/more substantial signs. Cllr Scott has found a supplier, which would be cheaper than the current cost of printing, laminating and replacing every 3 or 4 months.

123 Waste bins

- a) Community Park – larger capacity bin to be deferred until a clearer response is received from NSDC with regard to cost. Clerk
- b) South End Cemetery – bin for flowers. The cost of providing this is prohibitive especially as the bin would not require emptying every fortnight. Notice to be erected that rubbish should be removed and disposed of, off site Clerk

124 Community Park

- a) Baby and Toddler request for equipment for under 3s – deferred until September to give the Baby and Toddler group opportunity to choose the piece of equipment that they would like installed Clerk
- b) Shared fence with Football Club and removal of fixing bolts – this has now been resolved and new bolts installed.
- c) Maintenance pack for minor repairs – is there anything else that Andrew would like for such minor repairs? Clerk

125 Correspondence

- a) Nottinghamshire County Council Highways change to Via - noted
- b) Response from Department for Communities and Local Government – noted
- c) New Councillors Training – Epperstone, Wednesday 14 September 7.30pm. All new councilors have undertaken this
- d) Trespass/Boundary Violation – land off Station Road/Phoenix Community Hall – noted and await further correspondence

126 Clerks Report

| | Agenda Item |
|---|--------------------|
| ➤ Letter sent to Brandon Lewis MP – see Agenda Item 125 b | 100 |
| ➤ North Kesteven consultation response sent | 100 |
| ➤ Quote accepted for the Y&CC Barge Board Works | 101a |
| ➤ Contact issued for Tender in relation to Repairs to Benches | 101c |
| ➤ Contract issued for Tender in relation to repairs/replacement Notice Boards | 101d |
| ➤ Quote for clearing Compost at South Church accepted | 104 |
| ➤ Documentary Filing in Parish Council Cemeteries – permission given | 107c |
| ➤ Nottinghamshire Broadband PR – Notified that Cllr Hatton would now take this on | 107d |
| ➤ Newark Sure Start Childrens Centres – Notified that this would be acceptable – see Agenda Item 109 | 107e |
| ➤ NCC Civic Service – Cllr Parkin declined the invitation. NCC notified | 107f |
| ➤ Overgrown PRow reported to NCC | 108 |
| ➤ Armed Forces Day – Flag purchased and will be flown from the 20 th June to 25 th June | 108 |

Other items

- Planning consultations responded to
- VAT reclaim submitted
- Annual return received from internal auditor and sent to external auditor
- Spares for the Community Park fence purchased and installed to secure the boundary

Reports to NCC

| | | |
|------------------|---|--|
| 103895355 | PRow Vicarage Close to Queen Street – Large nettles along the length | Awaiting Nottinghamshire County Council – see Cutting Schedule below |
| 103897760 | Stop sign at the Junction of Swinderby Road has been twisted through 90 | Awaiting Nottinghamshire County Council |

| | | |
|-----------|--------------------------------|--|
| 103898346 | Carlton Ferry Lane Potholes | Awaiting Nottinghamshire County Council |
|-----------|--------------------------------|--|

Reports to NSDC

| | | |
|----------------|---|------------------------------|
| 16/07862/SCREP | Fosse Road – Requested street sweep, stone and gravel on carriageway | Complete |
| 16/07863/SCREP | Cottage Lane – Requested street sweep, stone and gravel on carriageway | Complete |
| N/A | Street Name Plates for Maintenance: Moor Road, Junction With Crew Road – Posts Buller Close – Posts | NSDC have added to list |
| N/A | Fly tipping of builders bags on Northcroft Lane | Cleared by NSDC 2 days later |
| N/A | Fly tipping – Scaffold Lane/Green Lane, TV, mattress, black bags and the remains of a tent. | Cleared by NDSC |
| N/A | Fly tipping – Scaffold Lane/Green Lane | Reported to NSDC |

PRoW Cutting Schedule received from Nottinghamshire County Council

| Collingham (N) | | |
|-----------------------|------|--|
| BW1 | 80 | Headland, min 3m width |
| BW2 | 640 | Headland, min 3m width |
| FP5 | 360 | From Swinderby Rd, across railway line to farm track, min width 1.5m |
| FP8A | 115 | From Dykes End to railway line |
| FP10 | 420 | From West Brook Lane to railway line. Min width 1.5m |
| FP12 | 90 | Strim either side of walked line from Station Road to field entrance |
| FP13 | 290 | cut edges |
| FP14 | 255 | cut edges, 2 sections |
| FP16 | 650 | From Besthorpe Rd to Parish Boundary, min width 1.5m |
| FP17 | 190 | Cut edges |
| FP19 | 30 | From Besthorpe Rd to first field boundary, min width 1.5m |
| FP24 | 65 | Strim/spray edges |
| FP25 | 355 | Between Byway 41 and FP13, min width 1.5m |
| Collingham (S) | | |
| FP1 | 725 | Headland, min 1.5m width |
| FP4 | 870 | From FP1 to FP24, min width 1.5m |
| FP6A | 55 | From Cottage Lane, min width 1m |
| FP6B | 360 | From A1133 to railway line, field edge, min width 1.5m |
| FP8 | 30 | Strim either side of path from Dykes End to field entrance |
| FP9 | 65 | Headland, min 1.5m wide |
| FP11 | 385 | In two parts, field edge, min width 1.5m |
| FP19 | 50 | From A1133 to railway line, min width 1m |
| FP10 | 205 | 205m clearance to 2m width. |
| FP21 | 360 | Min width 1.5m |
| BW33 | 1740 | From A46 to Byway No. 26, min width 2m |

Cllr Musson & Hatton

Noise Complaint with regard to the Football Club event Saturday 4th June. Dealt with and apology received from the Football Club, who will review in advance of future events.

Cllr Allen & Scott

Attended the SNG meeting – [minutes](#) are available on the website

Cllr Allen & District Councillor Mrs Dobson

Speaking to planning about the mobile home on Low Street. See Cllr Mrs Dobsons report above

Cllr Allen & PCSO

Further break in on Low Street. Everyone needs to be vigilant

Cllr Scott

- Attended John Blow School with Matt Wilkinson (Development Manager LCS) to meet years 5 and 6. We explained who owns the vacant LCS store and how it would be let. Searching questions by pupils and excellent liaison with the school.
- The ‘Dementia Friendly’ village project with Village Care: prioritising signage and seating around Collingham. Signage especially on PROW, where there are less visual clues with types of buildings and building names. It is also considered that some people find the name off-putting or scary, so perhaps just a ‘Friendly village’. Liz Norton, who is a Dementia Champion, has offered to do a short training session with members of the Parish Council if they wish. All these sessions are free, and Liz gives her time as a volunteer.
- Fly tipping reported as it happens, with an increase at the end of May. Several incidents of asbestos being included in the waste material, which takes longer to remove. NSDC providing an excellent service on this.

Cllr Wright**Reports to NCC**

| | | |
|------------------|---|---|
| 103898087 | Uneven pavement between 79 & 81 Breamer Road due to tree roots | Awaiting Nottinghamshire County Council |
| 103898088 | Traffic lights coming from Newark on right hand side have been hit, not facing traffic and the surround is broken | Awaiting Nottinghamshire County Council |
| 103898320 | Street Light on Stocks Hill, cover on the ground | Awaiting Nottinghamshire County Council |

The meeting closed at 9.05pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre