

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 28 JULY 2016 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, M Davies, J Guest, R Hatton, L Marshall,
T Musson (Chair), County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 2 members of the public

Action by

- 127 Public forum**
No one wished to speak
- 128 To receive apologies for absence**
Apologies received from Cllrs Parkin, Scott and Wright and accepted
Apologies received from District Councillor Clarke, noted
- 129 To receive any declarations of interest**
None
- 130 To receive and approve the Minutes:** of the Parish Council Meeting of 23 June 2016, previously circulated to members. These were agreed as a true record and signed by the chair.
- 131 Reports (For information only)**
a) Library – The lease completed today and payment has been made to the solicitors accordingly
- 132 To receive reports from County and District Councillors**
Cllr Mrs Dobson
- A letter has been sent to properties along the High Street to advise that in October there will be a ban imposed on the A1133 overnight for HGVs. It is hoped that this will become permanent after 12 months.
 - The High Street is to be resurfaced in 2017. Preparatory works will commence in the Autumn.
 - The new managing director of VIA will be taken around this Division later in the year to better understand the rural nature of this area
 - The weather this year has caused some issues with verges – NCC will do 2 cuts per year of verges outside the 30mph limit of the village
 - A number of walks along footpaths have been undertaken with the PRow manager. A new member of staff has been appointed to replace the officer covering this area
 - Meeting with NASH and NCC highways for Breamer Road – letter is to be sent to all residents in an attempt to remove the parking on the highway, which causes issues on the corner

133 To Formally Note Items of Income for the Month:

Income			VAT	Total
HMRC	VAT refund	£488.94	Nil	£488.94
Burial Ground	Cemetery Fees	£190.00	Nil	£190.00
NCC	71 High St - Electricity Bill	£155.17	Nil	£155.17

134 To Approve Items of Expenditure for the Month to be paid by BACS:

			VAT	Total
AEB Landscapes	Community Park - Inspections	£280.00	Nil	£280.00
Malcolm Lane	Spare Keys for Notice boards	£13.85	£2.77	£16.62
Clerk	Expenses	£106.98	£6.68	£113.66

All items of expenditure agreed

- **Bank Reconciliation for the year to date** – signed by Cllrs Allen and Barrie and circulated previously

135 Planning**Applications for Consideration**

16/00730/FUL	Fisher Close (10)	Householder Application for proposed extension to the side and rear (amended) – NOT SUPPORTED, by majority. Comments on the original application remain unchanged by the amendment
16/01022/FUL	Dykes End (20), The Cottage	Application for proposed single storey extension to front of property - SUPPORTED
16/01060/FUL	Swinderby Road (41)	Householder application for proposed alterations, extension & remodelling to existing dwelling - SUPPORTED
16/01085/FUL	Queen Street (13), Redlands	Application for Ground floor and first floor extensions to existing house - SUPPORTED

Applications Determined

16/00659/ADV	High Street (139)	Permitted
16/01129/TWCA	South Collingham House, The Green	No objections
16/00994/TWCA	High Street (91), Holly House	No objections

- Decisions noted
- a) **NSDC 5 year Housing Land Supply** – Cllr Dobson advised that NSDC now have a 5 year housing land supply, therefore content of letter noted
- b) **Submission of Central Lincolnshire Local Plan for Examination** - noted
- c) **North Kesteven Community Infrastructure Levy - Statement of Modifications and Notice of Submission** - noted

136 New License Application – Oakridge Arena, Swinderby Road
Concerns with the external music until 11pm. Clerk to respond

Clerk

- 137 Nottinghamshire County Council – Consultation on Proposed Girton, Spalford and Besthorpe Area Environmental Weight Restriction**
This was a welcome proposal and everyone was in full support of the measures proposed. It is believed that this and will help residents who live on the High Street obtain a good night's sleep and that surrounding areas would also benefit. Everyone was hopeful that this restriction would continue after the trial period. The Parish Council would like to see this restriction placed over a wider area if at all possible. Clerk to respond to the consultation Clerk
- 138 Pedestrian Crossing – High Street**
This is with NCC highways to investigate – to be added to the agenda for September for further discussion Clerk
- 139 Nottingham to Lincoln Stakeholder Board - Stakeholder Group for Collingham Station Services**
Cllr Scott was going to investigate the time commitment required as liaison for the Collingham Station. All councilors felt this was an important connection to maintain and hoped that Cllr Scott would be willing to take this on
- 140 Waste bins**
- a) Community Park – larger capacity bin – resolved that a larger bin is not a solution, but more frequent collection would be the best solution Clerk
- 141 Correspondence**
- a) PRS for Music Consultation on creating simple and efficient licensing - noted
b) Response from Robert Jenrick and Department of Communities and Local Government re Parish Council elections – resolved to send a response to Robert Jenrick as Marc Jones appeared to have missed the point and request that this matter please be raised again with the new incumbent. Copy to NSDC as they have a choice to pass down these costs to the Parish Council Clerk
c) Preliminary Round of Best Kept Village 2016 – not successful. Further details should be available for discussion at the meeting in September
d) Cutting of Grass Verges – Cross Lane. Unable to contact the complainant as only have a name. The verges are the responsibility of NCC as outside of the 30mph limit and they undertake 2 cuts per year, the first of which took place the week after the letter was received
e) Anglian Water request for assistance in helping to find Private Pumping Stations in the Parish. Resolved to post to the website Clerk
f) CPRE – Night Blight (Information about “Dark Skies”) – resolved to mention to the library for them to have some information on this and to put on the website Clerk
g) Newark ATC – resolved that the Park would be a suitable location. The Parish Council is happy to permit the use of the space for this. Clerk to check with the insurers. The Parish Council are happy to put out any advertising that they wish to provide. Clerk
- 142 Clerks Report**
- | | Agenda Item |
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| ➤ Letter sent to all relatives with family members in South End Cemetery. Copy to the grave digger and burial authority | 114 |
| ➤ Post Office Consultation responded to. Robert Jenrick office are interested to see any response received | 120 |
| ➤ New notice board – Station Road/Thornton Road, Tender issue and to be returned in time for August meeting (if held) | 122a |
| ➤ Clarification provided by NSDC. see Agenda Item 140a – Community Park Waste Bin | 123a |

- No additional items required by AEB Landscapes for minor repairs at the park **124a**

Other items

- Planning consultations responded to
- Annual Park Inspection requested from NSDC
- New flags purchased and passed to Terry Ozbourne. New saddle installed by the fire crew Wednesday 27th July
- Material investigated and sourced for all notice boards. Rubber (self healing) material to be used rather than “sundeala”, which has delayed the Tender being issued for Station Road/Thornton Road (above)
- Additional notice board keys purchased and 1 provided to Brough
- Nottinghamshire County Council case study with regard to broadband finalised
- Sign designs being pulled together for issue to the manufacturer who is awaiting receipt of them all, before proceeding
- Overgrown hedges – letters sent (various locations)
- Grass Cutting Contract enquiry re quality responded to
- External Audit queries, continue to be responded to

Reports to NCC

103898535	Cross Lane, Swinderby Road to Woodhill Road, Grass verges extremely long and reducing visibility NOTE: These verges are classed as rural (outside of the 30mph limit) and therefore maintained by NCC not the Parish Council	Response from NCC that these verges are to be cut twice a year and currently on the works programme for July and have now been done
103897760	Stop sign at the Junction of Swinderby Road has been twisted through 90	Now done

Reports to NSDC

Fly tipping	North Scaffold Lane/Green Lane	Reported
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Cllr Hatton

- Queries raised about a Sports Council – need to speak to Cllr Dobson about this
- Concerns have been raised about the use of the front of South End Cemetery for parking for events, following permission being given by the Parish Council. The concerns are in relation to the ground being consecrated and that such activity being disrespectful. Should a request of this nature be received at a future date, the issues raised will need to be considered before a decision is made. For a point of clarification the area being used for parking is not currently being used for burials and, as the land is owned by the Parish Council and not the Church, the land is not consecrated

Cllr Scott

- Meeting held with pointing contractor prior to the start of the work – neighbours spoken to (Clerk has followed up with letters)
- Hedgehog Petition, now on the Parish website

Cllr Allen

A copy of the electoral role has been requested by the library – Felt it was important to remind everyone that there is a hefty fine for anyone who holds this document supplying it to others. The coversheet provides information on how this document can be viewed by others

Cllr Guest

A query has been raised with regard to the Zip Wires in the Community Park – could a barrier be provided around them? Await outcome of the Annual Park Inspection to determine appropriate action

The meeting closed at 20:35pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre